



# Université Toulouse 1 Capitole

## Factsheet

### 1. Institutional Information

#### 1.1. Institutional details

Name of the institution	Université Toulouse 1 Capitole
Erasmus Code	FTOULOUS01
EUC	51063
Institution website	<a href="http://www.ut-capitole.fr">http://www.ut-capitole.fr</a>
Online course catalogue	<a href="http://www.ut-capitole.fr/ects">http://www.ut-capitole.fr/ects</a>

#### 1.2. Main contacts

Director of the International Office - Erasmus Coordinator	Mrs. Claudine Chambert
Contact details	Phone: +33 5 61 63 39 14 - Fax: +33 5 61 63 37 93 - Email: <a href="mailto:relint@ut-capitole.fr">relint@ut-capitole.fr</a>

#### Incoming Students Coordinator

Agnès TERSOU [echanges@ut-capitole.fr](mailto:echanges@ut-capitole.fr)  
 phone : +33 (0) 5 61 63 35 43 – fax : +33 (0) 5 61 63 37 93

#### Outgoing Students Coordinator

Vincent REDAUD [vincent.redaud@ut-capitole.fr](mailto:vincent.redaud@ut-capitole.fr)  
 phone : +33 (0) 5 61 63 35 46 – fax : +33 (0) 5 61 63 37 93

#### Outgoing Students - Law

[envol@ut-capitole.fr](mailto:envol@ut-capitole.fr)  
 phone : +33 (0) 5 61 63 36 25 – fax : +33 (0) 5 61 63 37 93

#### Outgoing Students - Economics - Administration

[welcome@ut-capitole.fr](mailto:welcome@ut-capitole.fr)  
 phone : +33 (0) 5 61 63 37 85 – fax : +33 (0) 5 61 63 37 93

#### TSE Coordinator – Toulouse School of Economics

Genevieve DOUMENG [genevieve.doumeng@ut-capitole.fr](mailto:genevieve.doumeng@ut-capitole.fr)  
 phone : +33 (0) 5 61 63 37 63

#### Management (Graduate School of Management – IAE)

Karine MICHELET [international@iae-toulouse.fr](mailto:international@iae-toulouse.fr)  
 phone : +33 (0) 5 61 63 57 10 – fax : +33 (0) 5 61 63 37 93

## 2. Detailed requirements and additional information

### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	French, English	Minimum recommended level: B2
Staff Mobility for Teaching	Any	French, English	

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

### 2.2. Calendar

#### 2.2.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by :

<b>Autumn term</b>	May 10th
<b>Spring term</b>	October 20th

#### 2.2.2. Welcome week

First week of September

#### 2.2.3. Decision Response

We will send our decision within 2 weeks.

#### 2.2.4. Transcripts of Records

A Transcript of Records will be issued no later than 3 weeks after the assessment period has finished at our institution.

#### 2.2.5. Termination of Agreement

In the event of termination or amendment of the agreement by either party notice will be given by October of the preceding year. This means for example that a unilateral decision to discontinue the exchanges notified to the other party by 1 October 2015 will only take effect as of 1 October 2016. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### 3. Additional information

Find additional information on the web :

<http://www.ut-capitole.fr/incomingstudents>

#### 3.1. Course Catalogue

<http://www.ut-capitole.fr/ects>

#### 3.2. Grading system

Grading scale at Toulouse 1 <i>Notes françaises</i>	ECTS Grade	% of successful students normally achieving the grade  <i>% d'étudiants</i>
16 – 20	<b>A</b>	10 %
14 – 15,99	<b>B</b>	25 %
12 – 13,99	<b>C</b>	30 %
11 – 11,99	<b>D</b>	25 %
10 – 10,99	<b>E</b>	10 %

8 – 10	<b>FX</b>	<b>Fail</b> : some more work required before credit can be awarded
< 8 absent	<b>F</b>	<b>Fail</b> : considerable further work is required

The grading scheme at Toulouse 1 is based on a scheme from 0 to 20.

As per academic rules, Distinctions are awarded as follows, if passed with :

16 – 20 : Very Good (First Class Honours / summa cum laude)

14 – 15,9 : Good (Upper Second Class Honours / insigni cum laude)

12 – 13,9 : Satisfactory (Second Class Honours / magna cum laude)

10 – 11,9 : Minimum pass (cum laude)

0 – 9,9 : Insufficient

### 3.3. Students and Staff with disabilities

<http://www.ut-capitole.fr/handicap>

### 3.4. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Mrs Agnès Tersou
<b>Responsibility</b>	Contact person for Bilateral Agreement and for incoming students/staff
<b>Contact details</b>	Phone: +33 5 61 63 35 43 - Fax: +33 5 61 63 37 93 - Email: <a href="mailto:echanges@ut-capitole.fr">echanges@ut-capitole.fr</a>

### 3.5. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Mrs Agnès Tersou
<b>Responsibility</b>	Contact person for Bilateral Agreement and for incoming students/staff
<b>Contact details</b>	Phone: +33 5 61 63 35 43 - Fax: +33 5 61 63 37 93 - Email: <a href="mailto:echanges@ut-capitole.fr">echanges@ut-capitole.fr</a>

### 3.6. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact person</b>	Mrs Agnès Tersou
<b>Responsibility</b>	Contact person for Bilateral Agreement and for incoming students/staff
<b>Contact details</b>	Phone: +33 5 61 63 35 43 - Fax: +33 5 61 63 37 93 - Email: <a href="mailto:echanges@ut-capitole.fr">echanges@ut-capitole.fr</a>