

Fact Sheet for short-term program

General Information

Name of Institution	Universitas Indonesia
Contact Person	Ms. Alfrida Esther
Mailing Address	International Office Universitas Indonesia, Gedung Rektorat 1st floor, Kampus UI Depok, Jawa Barat, Indonesia 16424
E-mail	ui-creates@ui.ac.id / alfrida@ui.ac.id / arif.wica@ui.ac.id
Tel	+62.21.7888-0139
Fax	+62.21.7888-0139

Application

Number of Student can be accepted	15-20 Students
Minimum number of nomination	15 Students
Application Deadline	3 Months Prior to the Program Start
Nomination Deadline (if applicable)	
Application Procedure (Please specify Payment methods)	Fill the online application form through this link : http://international.ui.ac.id/ui-creates.html
Required documents	Resume/CV; Letter of Recommendation issued by your home university; A copy of identity page of passport; Scan of English Proficiency test (TOEFL/IELTS/TOEIC/etc)
Degree level	Both (Graduate and Undergraduate)
Language or other Requirements (Test Score, etc.)	English Proficiency test (TOEFL ITP : 510 / TOEFL CBT : 180 / TOEFL PBT : 510 / IELTS : 5.0 / TOEIC : 600)

Program

Duration	2 or 3-week program
Program Overview (Please highlight your program's features)	UI-CREATES or Universitas Indonesia Credit Earning Program for Students is a two or three weeks shortcourse program in which students can earn 3 credits (for 2-week program) and 6 credits (for 3-weeks program) offer the completion, UI-CREATES consits of three sub-programs (Pre-Program, Main Program, and Post-Program)
Contact Hours	44 Hours (for 3 credits) and 88 Hours (for 6 credits)
Program Fees (What's included and what's not)	2-week program (3 Credits) : USD 500/Participant ; 3-week program (6 Credits) : USD 650/Participant (all Incl : Lectures, Indonesian Language and Culture Class, Excursion, Lunch , Airport Transfer (return), Local Transportation during Program) (Excl : Airfare, Accomodation, Meals Outside Program (Dinner), Personal Expenses, additional trip fee)
Cultural Activities	Indonesian Language, Batik Workshop, Arumba, Indonesian Traditional Dance, Excursion
Language of Instruction	English
Min/Max courses	for 2-week program only 1 course and for 3-week program can choose 2 courses
Suggested arrival date	We suggest you to arrive at the airport on h-1 day before the program start
Transcript type your institution provide	Certificate of Participation and Letter Grade Transcript
Program Calendar	http://international.ui.ac.id/short-programs.html

Accomodation

Type of Housing	Both (On Campus/Off Campus)
Application Process	Valid Copy of passport is needed to apply
Accomodation Fees	For 2-week program, the accomodation cost is around USD 550 (twin-bed sharing) per room. For 3-week program, the accomodation cost is around USD 810 per room.
Check in/ Check out Dates	Depends on the program terms (One day before the program start and one day after the closing day)
Website	http://wismamakara.com/web/

Student Life

Airport Pick up/ Drop off service	Yes
Estimated Living Cost per month (Meals, Transportation, etc)	Meals (inside campus for 1 time is around USD 2, outside campus is around USD 4)
Mentor Program	Program briefing will be given on the opening day
Other comments	

Insurance

Are Hanyang students required to purchase a compulsory health insurance in your country even though they purchase an overseas travel insurance before leaving Korea?	Not applicable, but we suggest the students to prepare extra cash for emergency situation
If yes, how much does it cost, and when and how do they have to make payments?	N/A
Are there any health requirements they need to meet to be enrolled? (Vaccination, blood test, etc.)	Certificate of Health from the Doctor/ Hospital

Visa

Please tell us the procedure to apply for a proper visa, required documents, etc.

Invitation/ Recommendation letter from UI will be given to your student. For a country that are required for Visa on Arrival, passport must be valid at least 6 months (no exceptions). (1) Queue at Visa on Arrival Counter in Airport Arrival hall (before going to immigration counters) and pay some fees. (2) Then go to immigration counter and show your passport. We are also recommend you to apply a Socio Cultural Visa depend on your program/stay durations in Indonesia, it will be valid for 30 or 60 days from your arrival date. You can go to Indonesian Embassy in your country to apply the Socio Cultural Visa and we will provide you Invitation/Recommendation letter from UI as a proof of your participation. For more information about visa you can refer to <http://kbriseoul.kr/kbriseoul/index.php/en/2013-01-06-23-12-43/visa>